

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, January 28, 2015

I. CALL TO ORDER

President Covert called the meeting to order at 7:00 p.m. President Walt Covert acknowledged the presence of Vice President Sue Remy, Secretary Robert Forster, Director John Steele, and Fire Chief Perry Sherbaugh. Absent was, Treasurer Jack Allen.

II. WELCOME TO VISITORS

President Covert welcomed visitors and asked them to sign in.

A. PUBLIC COMMENT

Roy Blackman asked the board about the possibility of purchasing the property adjacent to the fire station, citing parking and storage shortages on the current property. The board responded by informing Mr. Blackman that it was the boards' original plan, but a deal could not be reached to secure the property.

The board discussed the passing of Board Treasurer Jack Allen. Services will be held February 13 at the Pine Grove Community Center in Manzanita.

B. READING AND APPROVAL OF MINUTES

President Covert asked the board members if they had any corrections or comments after reviewing the minutes from the December 17, 2015 District Board Meeting Minutes.

Secretary Forster moved to approve the Board Meeting Minutes of December 17, 2015 as is. Director Steele seconded. President Covert stated minutes approved as presented.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

President Covert asked for a motion to accept the financials as presented. Vice President Remy moved to accept the financials as presented. Secretary Forster seconded. President Covert called for the question, motion passed unanimously.

IV. STAFF REPORTS

A. FIRE CHIEF'S REPORT

Chief Sherbaugh presented the Chief's Report outlining call statistics for December 2015. Additionally, Chief Sherbaugh discussed the five-year strategic plan, the new watercraft trailer, duty officer scheduling changes and facility building maintenance. Chief Sherbaugh informed the board that Utility Vehicle 13-92 had been repaired and is back in service, and the new watercraft trailer has been ordered, expected delivery around the first of the year.

V. UNFINISHED BUSINESS

- A. Chief Sherbaugh updated the board that the Spartan fire engine, 13-12 is back in service from the recall and warranty work that was completed.

VI. NEW BUSINESS

- A. Mass Casualty Incident Trailer (via DHS Grant)

President Covert asked for a motion to purchase the MCI trailer from Disaster Response Solutions. Director Steele moved to award the MCI trailer purchase, not exceeding the DHS Grant amount of \$49,489, to Disaster Response Solutions (DRS). Vice President Remy seconded. President Covert called for the question, motion passed unanimously.

- B. Chief Sherbaugh recommended the board make a motion to instruct him to advertise the vacant board position per Board Policy 1.3.4

Secretary Forster made the motion to advertise the board vacancy as stated in Board Policy 1.3.4. Director Steele seconded. President Covert called for the question, motion passed unanimously.

- C. Director Steele recommended the board elect a new Treasurer to fill the position's vacancy.

Secretary Forster nominated Director Steele as treasurer. Vice President Sue Remy seconded. President Covert called for the question, motion passed unanimously.


IX. SET NEXT MEETING DATE

The next meeting will take place on Thursday February 18, 2015.


VI. ADJOURNMENT

President Walt Covert asked the question. Director Steele moved to adjourn the meeting at 3:43p.m. Vice President Remy seconded. Motion passed unanimously.

MINUTES APPROVED BY BOARD
February 18, 2016.



Walt Covert, President

ATTEST: 

Sue Remy, Vice President