

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, October 19, 2017**

**I. CALL TO ORDER**

Vice President Sue Remy called the meeting to order at 3:00 p.m. Vice President Remy acknowledged the presence of Secretary Robert Forster, Treasurer John Steele, Director Charles Bridge, Fire Chief Perry Sherbaugh, Division Chief Frank Knight and Captain Jesse Walsh. President Walt Covert was absent

**II. WELCOME TO VISITORS**

**A. PUBLIC COMMENT**

None present

**B. READING AND APPROVAL OF BOARD MEETING AND SPECIAL MEETINGS MINUTES.**

Vice President Remy asked the Board members if they had any corrections or comments after reviewing the minutes from the September 21, 2017 District Board Meeting Minutes and September 27, 2017 Special Meeting Minutes.

*Treasurer Steele moved to accept the Board Meeting Minutes of September 21, 2017 as presented. Director Bridge seconded. Motion passed unanimously.*

*Secretary Forster moved to accept the Special Board Meeting Minutes of September 27, 2017 as presented. Director Bridge seconded. Motion passed unanimously.*

**III. FINANCIAL REPORTS**

**A. REVIEW OF ACCOUNTS PAYABLE**

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

**B. FINANCIAL STATEMENT**

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

*Secretary Forster moved to accept the financials as presented. Treasurer Steele seconded. Motion passed unanimously.*

**IV. STAFF REPORTS**

**A. FIRE CHIEF'S REPORT**

Chief Sherbaugh presented the Chief's Report outlining call statistics for September 2017, the upcoming OFDDA Conference, Station 11 construction timeline update, apparatus replacement update and a report on TBCC's EMT program delay.

## V. UNFINISHED BUSINESS

### A. STRATEGIC PLANNING

Chief Sherbaugh reminded the Board of a Board Workshop was set for January 18 at 12 p.m. to finish the strategic planning process.

## VI. NEW BUSINESS

### A. Burn Permit Policy

*Chief Sherbaugh discussed the desire to develop a policy to regulate burn permit process and repeat violators. No action taken at this time.*

## VII. SET NEXT MEETING DATE

The next meeting will take place at 4:00 p.m. Thursday November 16, 2017.


## VIII. ADJOURNMENT

*Vice President Remy asked for a motion to adjourn the meeting. Secretary Forster moved to adjourn the meeting at 3:44 p.m. Treasurer Steele seconded. Motion passed unanimously.*

MINUTES APPROVED BY BOARD  
November 16, 2017.

  
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Sue Remy, Vice President

ATTEST:

  
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Bob Forster, Secretary