

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, November 16, 2017**

**I. CALL TO ORDER**

President Walt Covert called the meeting to order at 4:00 p.m. President Covert acknowledged the presence of Vice President Remy, Treasurer John Steele, Director Charles Bridge, Fire Chief Perry Sherbaugh and Captain Jesse Walsh. Secretary Robert Forster was absent.

**II. WELCOME TO VISITORS**

**A. PUBLIC COMMENT**

Ann Morgan presented donations to the volunteer association, Roy Blackmon shared his concern of possible violence in the community that our fire personnel may be exposed to and Jack Thayer expressed his concern with a board member's activities at another meeting.

**B. READING AND APPROVAL OF BOARD MEETING AND SPECIAL MEETINGS MINUTES.**

President Covert asked the Board members if they had any corrections or comments after reviewing the minutes from the October 19, 2017 District Board Meeting Minutes.

*Vice President Remy moved to accept the Board Meeting Minutes of October 19, 2017 as presented. Director Bridge seconded. Motion passed unanimously.*

**III. FINANCIAL REPORTS**

**A. REVIEW OF ACCOUNTS PAYABLE**

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

**B. FINANCIAL STATEMENT**

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

*Treasurer Steele moved to accept the financials as presented. Director Bridge seconded. Motion passed unanimously.*

**IV. STAFF REPORTS**

**A. FIRE CHIEF'S REPORT**

Chief Sherbaugh presented the Chief's Report outlining call statistics for October 2017, Station 11 construction update, apparatus replacement in service update, LED light replacement at station 13 and a report on volunteer recruitment/attrition.

## V. UNFINISHED BUSINESS

### A. STRATEGIC PLANNING

Chief Sherbaugh reminded the Board of a Board Workshop was set for January 18 at 12 p.m. to finish the strategic planning process. No action needed.

### B. Station 13 Sign (*reader board*)

Chief Sherbaugh advised the board that he spoke to Nan Devlin, tourism director for Tillamook County and the sign will be paid for by Tillamook County Transient Lodging Tax funds as part of the way finding program for tourism. Chief Sherbaugh said he solicited six different companies to provide quotes and only two responded. Stewart Sign Company and Salem Sign Company and Salem Sign Company had the more economical quote of \$12,850. This is for installation and doesn't include permits, electrician fees etc..

*Vice President Remy moved to authorize the fire chief to accept Salem Sign Company's bid to build and install the sign and for a subcontractors to do additional masonry and electrical work related to constructing the sign. Director Bridge seconded. Motion passed unanimously.*

## VI. NEW BUSINESS

### A. Remount of Type VI Engine

*Chief Sherbaugh advised we have received the chassis for the Type VI Engine. Chief Sherbaugh solicited quotes from Oregon Apparatus, True North Emergency Equipment and Hughes Fire Equipment. True North and Oregon Apparatus responded. Chief Sherbaugh recommends the board authorize awarding the remount contract to Oregon Apparatus based on the estimates.*

*Treasurer Steele moved to approve awarding the remount to Oregon Apparatus. Director Bridge seconded. Motion passed unanimously.*

## VII. SET NEXT MEETING DATE

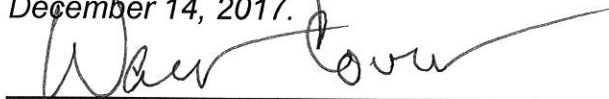
The next meeting will take place at 3:00 p.m. Thursday December 14, 2017.

## VIII. ADJOURNMENT

*President Covert asked for a motion to adjourn the meeting. Director Bridge moved to adjourn the meeting at 3:57 p.m. Treasurer Steele seconded. Motion passed unanimously.*

MINUTES APPROVED BY BOARD

December 14, 2017.



Walt Covert, President

ATTEST:



Bob Forster, Secretary