

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, March 19, 2015**

**I. CALL TO ORDER**

President Forster called the meeting to order at 7:00 p.m. President Forster acknowledged the presence of Vice President Walt Covert, President Bob Forster, Treasurer Jack Allen, Director John Steele, Fire Chief Perry Sherbaugh, and Division Chief Frank Knight. Directory Sue Remy was absent.

**II. WELCOME TO VISITORS**

President Forster welcomed visitors and asked them to sign the sign-in sheet.

**A. PUBLIC COMMENT**

Roy Blackmon inquired about the medical helicopters coming to our area and asked about fire hydrant program update. Chief Sherbaugh told Mr. Blackmon that Lifeguard will be basing an air medical helicopter at Tillamook Regional Medical Center in the near future.

Wheeler City Councilor Bill Mullen voiced his concern with fire hazards in commercial buildings in Wheeler. Mr. Mullen asked about the district's plans for fire inspections in the future and if the Fire Chief could send something their city manager for the record. Chief Sherbaugh explained the District currently does fire preplanning of commercial structures and if requested a courtesy inspection. At this time the District does not have a fire marshal so no formal inspection process is in place.

**B. READING AND APPROVAL OF MINUTES – Board Meeting December 18, 2014.**

President Forster asked the Board members if they had any corrections or comments after reviewing the minutes.

*Treasurer Allen moved to approve the Board Meeting Minutes of January 15, 2014 as is. Vice President Covert seconded. President Forster stated minutes approved as presented.*

**III. FINANCIAL REPORTS**

**A. REVIEW OF ACCOUNTS PAYABLE**

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

**B. FINANCIAL STATEMENT**

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

*President Bob Forster asked for a motion to accept the financials as presented. Vice President Covert moved to accept the financials as presented. Director Steele seconded. President Forster called for the question, motion passed unanimously.*

#### **IV. STAFF REPORTS**

##### **FIRE CHIEF**

Chief Sherbaugh presented the Chief's Report outlining call statistics for February 2014. Chief Sherbaugh reported on the EMS Coordinator position making good headway on the Fire Pre-Plans. The Volunteer Administrative Assistant that is helping two partial days a week is working well for the district. Additionally, all Resident Volunteer Positions have been filled and there are four recruits in the Spring Fire Academy. Chief Sherbaugh also reported that after the arrival of the new engine and it's put in service, engine 13-12 will be sent to have pump repairs done.

#### **V. UNFINISHED BUSINESS**

Chief Sherbaugh updated the board on some change orders to the new engine and expects it to be in service by July 1.

#### **VI. NEW BUSINESS**

##### **A. Resolution 15-01 Setting Salaries and Benefits for Employees for FY 2015/16**

Chief Sherbaugh recommended a 2.4% COLA based on Consumer Price Index (CPI). The Health Insurance will be SDIS Blue Option VII and Dental plan Option I.

*Vice President Covert moved to approve Resolution 15-01 as presented. Director Steele seconded. President Forster called for the question, motion passed unanimously.*

##### **B. FY 2015-16 Budget Calendar**

Board Discussed the Budget Calendar for FY2015/16 and had a consensus it was okay as presented.

#### **IX. SET NEXT MEETING DATE**

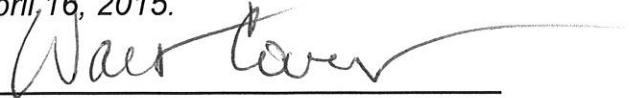
*The next meeting will take place on April 16, 2015.*

#### **X. ADJOURNMENT**

*President Bob Forster asked the question. Vice President Walt Covert moved to adjourn the meeting at 7:50 p.m. Director Steele seconded. Motion passed unanimously.*

MINUTES APPROVED BY BOARD

April, 16, 2015.



Walt Covert, Vice- President

ATTEST:   
Sue Remy, Secretary