

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, May 25, 2017

I. CALL TO ORDER

Vice President Sue Remy called the meeting to order at 7:01 p.m. Vice President Sue Remy acknowledged the presence of Secretary Robert Forster, Treasurer John Steele, Director Charles Bridge, Division Chief Frankie Knight and Fire Chief Perry Sherbaugh. President Walt Covert was absent.

II. WELCOME TO VISITORS

No visitors were present.

A. PUBLIC COMMENT

None

B. READING AND APPROVAL OF BUDGET MEETING MINUTES

Vice President Sue Remy asked the Board members if they had any corrections or comments after reviewing the minutes from the May 8, 2017 Budget Committee Meeting Minutes.

Treasurer Steele moved to accept the Board Meeting Minutes of May 8, 2017 as presented. Director Bridge seconded. Motion passed unanimously.

C. READING AND APPROVAL OF BOARD MEETING MINUTES

Vice President Sue Remy asked the Board members if they had any corrections or comments after reviewing the minutes from the April 20, 2017 District Board Meeting Minutes.

Treasurer Steele moved to accept the Board Meeting Minutes of April 20, 2017 as presented. Director Bridge seconded. Motion passed unanimously.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

Secretary Forster moved to accept the financials as presented. Treasurer Steele seconded. Motion passed unanimously.

IV. STAFF REPORTS

A. FIRE CHIEF'S REPORT

Chief Sherbaugh presented the Chief's Report outlining call statistics for April 2017, the upcoming BPA training, an equipment recall, facility inspection by SDAO/WHA and highlights of the fire chief's conference.

V. UNFINISHED BUSINESS

A. Five Year Strategic Plan – Update

The Agency Analysis is complete and a copy was distributed to each board member last month. The strategic planning is set to follow in the near future prior to the end of this fiscal year.

B. Staffing

Chief Sherbaugh updated the board on the hiring process for the Facility and Equipment Maintenance Lieutenant Position. Nine applications went out, six came the day of the assessment center, but only four completed it. Chief Sherbaugh made an offer to the top candidate contingent on successful medical evaluation, drug testing and background check. The position is scheduled to begin July 1, 2017.

VI. NEW BUSINESS

A. Board Investment Policy 2.14: First Reading

Chief Sherbaugh presented the board with a draft of the current policy on District investments with suggested changes in verbiage.

President Remy asked if there was consensus to approve a first reading and move the policy forward to the June meeting for a second and final reading. There was a Board consensus.

VII. SET NEXT MEETING DATE

The next meeting will take place at 3:00 p.m. Thursday June 15, 2017.

VIII. ADJOURNMENT

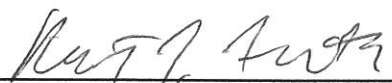
Vice President Remy asked for a motion to adjourn the meeting. Secretary Forster moved to adjourn the meeting at 7:40 p.m. Director Bridge seconded. Motion passed unanimously.

MINUTES APPROVED BY BOARD
June 15, 2017.



Sue Remy, Vice President

ATTEST:



Bob Forster, Secretary