

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, July 16, 2015

I. CALL TO ORDER

President Forster called the meeting to order at 7:02 p.m. President Forster acknowledged the presence of Vice President Walt Covert, Secretary Sue Remy, Treasurer Jack Allen, Director John Steele, Fire Chief Perry Sherbaugh, and Division Chief Frank Knight.

II. WELCOME TO VISITORS

President Forster welcomed visitors and asked them to sign the sign-in sheet.

A. PUBLIC COMMENT

None.

B. READING AND APPROVAL OF MINUTES

President Forster asked the Board members if they had any corrections or comments after reviewing the minutes from the June 18, 2015 District Budget Committee Meeting.

Secretary Remy moved to approve the Board Meeting Minutes of June 18, 2015 as is. Director Steele seconded. President Forster stated minutes approved as presented.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

President Bob Forster asked for a motion to accept the financials as presented. Vice President Covert moved to accept the financials as presented. Secretary Remy seconded. President Forster called for the question, motion passed unanimously.

IV. STAFF REPORTS

FIRE CHIEF

Chief Sherbaugh presented the Chief's Report outlining call statistics for June 2015. Chief briefed the board on the events over the 4th of July holiday and his satisfaction that nothing major happened while he was gone for the weekend. Chief Sherbaugh advised

the board of some upcoming SDAO board training in Astoria. Additionally, Chief advised that the FY 2015/2016 budget process is complete and recorded with Tillamook and Clatsop Counties. Chief informed the board of the upcoming annual audit set for Friday August 28, 2015.

V. UNFINISHED BUSINESS

Chief Sherbaugh outlined his plan for developing the district's five-year strategic plan and asked for additional input or questions regarding the plan.

VI. NEW BUSINESS

A. SWEARING IN OF RE-ELECTED BOARD MEMBERS

At 7:21 p.m. Vice President Covert swore in re-elected board members Sue Remy, Jack Allen, and Robert Forster.

B. ELECTION OF BOARD MEMBERS

Board policy 1.15.4.1 Election of Officers requires the board to elect new officers at the first meeting of each fiscal year.

President Forster nominated Walt Covert for board president. President Forster moved to nominate Walt Covert as the new board president; Treasurer Jack Allen seconded. President Forster called for the question. Motion passed unanimously.

Director Steele nominated Sue Remy for Vice President. Treasurer Jack Allen seconded. President Covert called for the question. Motion passed unanimously.

Vice President Sue Remy nominated Robert Forster for Secretary. Jack Allen seconded. President Covert called for the question. Motion passed unanimously.

C. APPOINTMENT OF

IX. SET NEXT MEETING DATE

The next meeting will take place on August 27, 2015.

X. ADJOURNMENT

President Walt Covert asked the question. Director Steele moved to adjourn the meeting at 7:37 p.m. Vice President Remy seconded. Motion passed unanimously.

MINUTES APPROVED BY BOARD

August 27, 2015.



Walt Covert, President

ATTEST: 

Robert Forster, Secretary