

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, July 20, 2017

I. CALL TO ORDER

President Walt Covert called the meeting to order at 3:03 p.m. President Covert acknowledged the presence of Vice President Sue Remy, Secretary Robert Forster, Treasurer John Steele, Director Charles Bridge, Fire Chief Perry Sherbaugh and Captain Jesse Walsh.

II. WELCOME TO VISITORS

A. PUBLIC COMMENT

Ann Morgan submitted \$60 in deposit money from can/bottle recycling to volunteer association (NBVFA).

B. READING AND APPROVAL OF BOARD MEETING MINUTES

President Covert asked the Board members if they had any corrections or comments after reviewing the minutes from the June 15, 2017 District Board Meeting Minutes.

Treasurer Steele moved to accept the Board Meeting Minutes of June 15, 2017 as presented. Director Bridge seconded. Motion passed unanimously.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

Secretary Forster moved to accept the financials as presented. Vice President Remy seconded. Motion passed unanimously.

IV. STAFF REPORTS

A. FIRE CHIEF'S REPORT

Chief Sherbaugh presented the Chief's Report outlining call statistics for June 2017, the upcoming OFDDA Conference, volunteer response issues and the upcoming annual financial audit.

V. UNFINISHED BUSINESS

A. STRATEGIC PLANNING

The need for a second workshop date will need to be set to finish the strategic plan. This has been tabled for the next meeting to discuss possible workshop dates.

VI. NEW BUSINESS

A. SWEARING IN OF ELECTED BOARD MEMBERS

Vice President Sue Remy conducted the swearing in of elected board members Charles Bridge, John Steele and Walt Covert.

B. ELECTION OF BOARD OFFICERS

Board Policy 1.15.4.1 requires the Board to elect new officers at the first meeting of each fiscal year.

Director Bridge moved to re-elect all current officers to their board positions. John Steele seconded. Motion approved unanimously.

C. APPOINTMENT OF DISTRICT AUDITOR

Board Policy 1.13.1.1 requires the Board to select an auditor on an annual basis. The district is currently under a three-year contract with Accuity LLC.

Secretary Forster moved to retain Accuity LLC as the District auditor. Vice President Remy seconded. Motion approved unanimously.

D. APPOINTMENT OF DISTRICT LEGAL COUNCIL

Board policy 1.12.1.1 requires the Board to select legal counsel for the District at the first meeting in July each year.

Vice President Remy moved to retain Speer, Hoyt, Jones, Feinman, Poppe, Wolf & Griffith, P.C. as legal counsel. Secretary Forster seconded. Motion passed unanimously.

VII. SET NEXT MEETING DATE

The next meeting will take place at 3:00 p.m. Thursday August 17, 2017.

VIII. ADJOURNMENT

President Covert asked for a motion to adjourn the meeting. Secretary Forster moved to adjourn the meeting at 3:51 p.m. Vice President Remy seconded. Motion passed unanimously.

MINUTES APPROVED BY BOARD

June 15, 2017.



Walt Covert, President

ATTEST: 

Bob Forster, Secretary