

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, August 18, 2016

I. CALL TO ORDER

Vice President Sue Remy called the meeting to order at 7:00 p.m. Vice President Sue Remy acknowledged the presence of Secretary Robert Forster, Director Charles Bridge, Treasurer John Steele and Fire Chief Perry Sherbaugh. President Walt Covert was absent.

II. WELCOME TO VISITORS

Vice President Sue Remy recognized visitors and asked them to sign in.

A. PUBLIC COMMENT

None.

B. READING AND APPROVAL OF BOARD MEETING MINUTES

Vice President Remy asked the Board members if they had any corrections or comments after reviewing the minutes from the July 21, 2016 District Board Meeting Minutes.

Treasurer Steele moved to accept the Board Meeting Minutes of July 21, 2016 as presented. Secretary Forster seconded the motion. Motion passed unanimously.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

Vice President Remy asked for a motion to accept the financials as presented. Secretary Forster moved to accept the financials as presented. Director Bridge seconded. Motion passed unanimously.

IV. STAFF REPORTS

A. FIRE CHIEF'S REPORT

Chief Sherbaugh presented the Chief's Report outlining call statistics for July 2016. Additionally, Chief Sherbaugh briefed the board on the status of the Salmonberry Corridor "Rails to Trails" project, Duty shifts and the upcoming SDAO Conference.

V. UNFINISHED BUSINESS

A. Five Year Strategic Planning Process

Chief Sherbaugh has contacted SDAO about putting together a Strategic Plan for the District. We are currently awaiting a proposal from Roy Palmer.

B. Public Fireworks Displays

The State Fire Marshal's Office has recently stopped signing fireworks display permits for areas ***outside a fire protection district***, citing ORS 480.140(2), which gives that authority to the county court. With the beach belonging to Oregon State Parks, which is not technically in the Fire District Boundary, Chief Sherbaugh asked the board to decide if they want him to continue signing the fireworks permits for displays outside of the district or let it go to the county court for signature as stated in the ORS.

Since it has come to our attention that fireworks displays on the beach are out of our fire protection district boundary, the fire chief does not possess the authority required to sign such permits, according to ORS 480.140(2):

"Every such display held outside the boundaries of any municipality or fire protection district shall be under the supervision of the county court of the county which the display is to be held and shall be of such character, and so located, discharged or fixed as, in the opinion of the county court or of a county official duly authorized by the county court, after proper inspection, shall not be hazardous to property or endanger any person".

Director Bridge made a motion that the District Fire Chief shall not sign off on any fireworks displays that take place outside of the Fire District boundaries. Secretary Forster seconded. Motion passed unanimously.

VI. NEW BUSINESS

A. Board Policy 1.21 Oregon Ethics Law

Treasurer Steele moved to approve policy 1.21 Oregon Ethics Law and be recognized as the first reading. Secretary Forster seconded. Motion passed unanimously.

B. Emergency Drinking Water Delivery

Currently the district delivers non-potable water to residents in the district that have suffered a water shortage from their private water system. Chief Sherbaugh wanted to notify the board of this community service that has been continued from the previous Nehalem Volunteer Fire Department. The water comes from the City of Nehalem and

patrons must pay for the water prior to the District delivering it. In addition patrons sign a hold harmless agreement with the knowledge the water is not considered pottable.

C. Surplus 6 x 12 "Rope" Trailer

Chief Sherbaugh asked the board to surplus the Rope Trailer, and donate it to the Emergency Volunteer Corps of Nehalem Bay. The trailer was given to the fire district at no cost from the City of Manzanita.

Secretary Forster moved that the district give the fire Chief permission to surplus the cargo "rope" trailer. Treasurer Steele seconded. Motion passed unanimously.

VII. SET NEXT MEETING DATE

The next meeting will take place at 7:00 p.m. Thursday September 15, 2016.

VIII. ADJOURNMENT

Vice President Sue Remy asked for a motion to adjourn the meeting. Treasurer Steele moved to adjourn the meeting at 7:50 p.m. Secretary Forster seconded. Vice President Remy called for the question, motion passed unanimously.

MINUTES APPROVED BY BOARD
September 15, 2016.



Sue Remy, Vice President

ATTEST:



Robert Forster, Secretary