

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, January 18, 2018

I. CALL TO ORDER

President Walt Covert called the meeting to order at 3:02 p.m. President Covert acknowledged the presence of Vice President Remy, Secretary Robert Forster, Treasurer John Steele, Director Charles Bridge, Fire Chief Perry Sherbaugh and Division Chief Frank Knight.

II. WELCOME TO VISITORS

A. PUBLIC COMMENT

No members of the public present.

B. READING AND APPROVAL OF BOARD MEETING AND SPECIAL MEETINGS MINUTES.

President Covert asked the Board members if they had any corrections or comments after reviewing the minutes from the December 14, 2017 District Board Meeting Minutes.

Director Bridge moved to accept the Board Meeting Minutes of December 14, 2017 as amended. Secretary Forster seconded. Motion passed unanimously.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

Treasurer Steele moved to accept the financials as presented. Director Bridge seconded. Motion passed unanimously.

IV. STAFF REPORTS

A. FIRE CHIEF'S REPORT

Chief Sherbaugh presented the Chief's Report outlining call statistics for the month of December 2017, Station 11 construction update, apparatus replacement and in-service update, the upcoming Annual Awards Banquet and SDAO conference.

V. UNFINISHED BUSINESS

A. STRATEGIC PLANNING

The board workshop was conducted today and that information will be compiled to continue work on the plan.

B. DISTRICT SIGN (*Reader Board*)

The required permits have been applied for and it will be installed as soon as fabrication is complete by Salem Signs and the permits obtained.

C. APPROVAL OF FISCAL YEAR 2016/17 AUDIT

The presentation of the audit was last month and the board agreed to table the approval for this month.

President Covert asked for a motion to accept the audit. Director Bridge moved to accept the FY 2016/17 annual audit as presented and documented. Vice President Remy seconded. Motion passed unanimously.

VI. NEW BUSINESS

A. FIRE CHIEF EVALUATION

President Covert read the evaluation of Fire Chief Perry Sherbaugh aloud, expressing the board's satisfaction of his job performance.

IX. SET NEXT MEETING DATE

The next meeting will take place at 3:00 p.m. Thursday February 8, 2017.

IX. ADJOURNMENT

President Covert asked for a motion to adjourn the meeting. Director Bridge moved to adjourn the meeting at 3:24 p.m. Secretary Forster seconded. Motion passed unanimously.

MINUTES APPROVED BY BOARD
February 8, 2018.



Walt Covert, President

ATTEST:



Bob Forster, Secretary