

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, March 16, 2017

I. CALL TO ORDER

President Walt Covert called the meeting to order at 7:00 p.m. President Covert acknowledged the presence of Secretary Robert Forster, Treasurer John Steele, Director Charles Bridge, and Fire Chief Perry Sherbaugh. Vice President Sue Remy was absent.

II. WELCOME TO VISITORS

No visitors were present.

A. PUBLIC COMMENT

None

B. READING AND APPROVAL OF BOARD MEETING MINUTES

President Walt Covert asked the Board members if they had any corrections or comments after reviewing the minutes from the February 23, 2017 District Board Meeting Minutes.

Director Bridge moved to accept the Board Meeting Minutes of February 23, 2017 as presented. Treasurer Steele seconded. Motion passed unanimously.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

Secretary Forster moved to accept the financials as presented. Director Bridge seconded. Motion passed unanimously.

IV. STAFF REPORTS

A. FIRE CHIEF'S REPORT

Chief Sherbaugh presented the Chief's Report outlining call statistics for February 2017, apparatus surplus, facility maintenance and upcoming SDIS training.

V. UNFINISHED BUSINESS

A. Five Year Strategic Plan – Update

The Agency Analysis is in progress and we anticipate it to be completed soon. SDAO is actively gathering information for the final report, so we can move forward into the strategic planning.

B. Staffing

Chief Sherbaugh updated the board on the logistics of hiring a facility and equipment maintenance Lieutenant. The position will be posted in the Headlight Herald and Daily Astorian newspapers next month.

VI. NEW BUSINESS

A. Budget Calendar

Chief Sherbaugh presented the FY 2017/18 Budget Calendar for review and approval. After discussion The actual Budget Committee meeting was changed to Monday May 8, 2017.

Treasurer Steele moved to approve the FY 2017/18 Budget Calendar with change. Secretary Forster seconded. Motion passed unanimously.

B. Resolution 17-01 Employee Salary and Benefits FY 2017/18

Chief Sherbaugh recommended the board review and approve Resolution 17-01 Employee Salary and Benefits FY 2017/18 as presented.

Secretary Forster moved to approve Resolution 17-01 Employee Salary and Benefits FY2017/18 as presented. Director Bridge seconded. Motion passed unanimously.

C. Resolution 17-02 Recommending Restoring Recreational Immunity Rights

SDAO has recommended special districts across the state to adopt a resolution for restoring recreational immunity rights to protect the public and private property owners from litigation stemming from personal injury on public property.

Treasurer Steele moved to adopt the Resolution 17-02 Restoring Recreational Immunity Rights. Director Bridge seconded. Motion passed unanimously.


VII. SET NEXT MEETING DATE

The next meeting will take place at 7:00 p.m. Thursday April 20, 2017.

VIII. ADJOURNMENT

President Covert asked for a motion to adjourn the meeting. Director Bridge moved to adjourn the meeting at 8:23 p.m. Treasurer Steele seconded. Motion passed unanimously.

MINUTES APPROVED BY BOARD
April 20, 2017.



Walt Covert, President

ATTEST: 

Bob Forster, Secretary