

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, May 17, 2018**

**I. CALL TO ORDER**

Vice President Remy called the meeting to order at 3:05 p.m. and acknowledged the presence of Secretary Robert Forster, Treasurer John Steele, Fire Chief Perry Sherbaugh and Division Chief Frank Knight. President Walt Covert and Director Charles Bridge were absent.

**II. WELCOME TO VISITORS**

**A. PUBLIC COMMENT**

Jack Thayer inquired about the water line near station 11, regarding a neighboring property being denied water service after paying for part of the construction of the line.

Ann Morgan delivered \$40 in funds for the volunteer fire association from collecting deposit cans and bottles.

**B. READING AND APPROVAL OF BOARD MEETING AND BOARD WORKSHOP MINUTES.**

Vice President Remy asked the Board members if they had any corrections or comments after reviewing the minutes from the April 19, 2018 District Board Meeting Minutes, Board Workshop Minutes and the April 14, 2016 Budget Meeting Minutes.

*Secretary Forster moved to accept the Board Meeting Minutes of April 19, 2018.  
Treasurer Steele seconded. Motion passed unanimously.*

*Treasurer Steele moved to accept the Board Workshop Minutes of April 19, 2018.  
Secretary Forster seconded. Motion passed unanimously.*

*Secretary Forster moved to accept the Budget Meeting minutes of May 14, 2018.  
Treasurer Steele seconded. Motion passed unanimously.*

**III. FINANCIAL REPORTS**

**A. REVIEW OF ACCOUNTS PAYABLE**

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

**B. FINANCIAL STATEMENT**

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

*Secretary Forster moved to accept the financials as presented. Treasurer Steele seconded. Motion passed unanimously.*

#### **IV. STAFF REPORTS**

##### **A. FIRE CHIEF'S REPORT**

Chief Sherbaugh presented the Chief's Report outlining call and volunteer statistics for the month of April 2018. Chief Sherbaugh also announced the upcoming OFDDA conference and updates on the Type VI remount.

#### **V. UNFINISHED BUSINESS**

##### **A. DISTRICT SIGN *(Reader Board)***

The sign is installed and in use.

##### **B. RESOLUTION 18-02 ADOPTION OF FIVE YEAR STRATEGIC PLAN**

During the April 19, 2018 meeting the Board discussed the final draft of the plan.

With no further discussion, Vice President Remy called for the question of formally approving the plan.

*Treasurer Steele moved to adopt Resolution 18-02 Five Year Strategic Plan as presented. Secretary Forster seconded. Motion passed unanimously.*

#### **VI. NEW BUSINESS**

##### **A. REVIEW OF BOARD POLICY 6.1 FINANCIAL MANAGEMENT CAPITALIZATION ASSETS**

Chief Sherbaugh asked for a consensus of the first reading of the policy, updating the replacement life timelines of apparatus.

##### **B. REVIEW OF BOARD POLICY 6.2 SURPLUS PROPERTY**

*Reviewed by the board and no suggested amendments to the policy were suggested. No board action needed.*

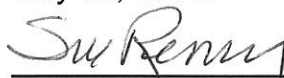
#### **IX. SET NEXT MEETING DATE**

The next regular board meeting will be at 3:00 p.m. Thursday June 14, 2018.

**IX. ADJOURNMENT**

*Vice President Remy asked for a motion to adjourn the meeting. Secretary Forster moved to adjourn the meeting at 3:53 p.m. Vice President Remy seconded. Motion passed unanimously.*

MINUTES APPROVED BY BOARD  
May 17, 2018.



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Sue Remy, Vice President

ATTEST: \_\_\_\_\_  
Bob Forster, Secretary