

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, May 5, 2016**

**I. CALL TO ORDER**

Vice President Sue Remy called the meeting to order at 2:30 p.m. Vice President Sue Remy acknowledged the presence of Secretary Robert Forster, Director Charles Bridge, Treasurer John Steele, Fire Chief Perry Sherbaugh and Division Chief Frankie Knight. President Covert was absent.

**II. WELCOME TO VISITORS**

Vice President Sue Remy recognized visitors and asked them to sign in.

**A. PUBLIC COMMENT** - none

**B. READING AND APPROVAL OF MINUTES**

Vice President Sue Remy asked the Board members if they had any corrections or comments after reviewing the minutes from the April 28, 2016 District Board Meeting Minutes.

*Director Bridge moved to approve the Board Meeting Minutes of April 28, 2016 as presented. Secretary Forster seconded the motion.*

*Vice President Sue Remy called for the question, motion passed unanimously.*

**III. FINANCIAL REPORTS**

**A. REVIEW OF ACCOUNTS PAYABLE**

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

**B. FINANCIAL STATEMENT**

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

*Vice President Sue Remy asked for a motion to accept the financials as presented. Secretary Forster moved to accept the financials as presented. Treasurer Steele seconded. Vice President Sue Remy called for the question, motion passed unanimously.*

**IV. STAFF REPORTS**

**A. FIRE CHIEF'S REPORT**

Chief Sherbaugh presented the Chief's Report outlining call statistics for April 2016. Additionally, Chief Sherbaugh informed the board of a successful Burn to Learn training

conducted on Foss Road over the weekend, with another Burn to Learn scheduled for the 21<sup>st</sup> of May on Old Mohler Road. Chief Sherbaugh also reminded the board of the upcoming budget meeting today at 3pm. Chief Sherbaugh stated his plan of working on the Five Year Strategic Plan after the completion of the budget process.

#### V. UNFINISHED BUSINESS

- A. Treasurer Steele initiated discussion on the district's new Public Protection Class (PPC) ratings released by ISO this month. A press release will be released to local media to inform fire district residents.

#### VI. NEW BUSINESS

- A. None.


#### VII. SET NEXT MEETING DATE

The next meeting will take place at 7:00 p.m. Thursday June 16, 2016.

#### VIII. ADJOURNMENT

Vice President Sue Remy asked for a motion to adjourn the meeting. *Director Bridge moved to adjourn the meeting at 2:42 p.m. Secretary Forster seconded. Vice President Sue Remy called for the question, motion passed unanimously.*

MINUTES APPROVED BY BOARD  
June 16, 2016.

  
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Sue Remy, Vice President

ATTEST:   
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Robert Forster, Secretary