

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, June 16, 2016**

**I. CALL TO ORDER**

President Walt Covert called the meeting to order at 7:00 p.m. President Walt Covert acknowledged the presence of Vice President Sue Remy, Secretary Robert Forster, Director Charles Bridge, Treasurer John Steele, and Fire Chief Perry Sherbaugh.

**II. WELCOME TO VISITORS**

President Walt Covert recognized visitors and asked them to sign in.

**A. PUBLIC COMMENT - none**

**B. READING AND APPROVAL OF BOARD MEETING MINUTES**

President Covert asked the Board members if they had any corrections or comments after reviewing the minutes from the May 5, 2016 District Board Meeting Minutes.

*Vice President Remy moved to approve the Board Meeting Minutes of May 5, 2016 as presented. Director Bridge seconded the motion. Motion passed unanimously.*

**B. READING AND APPROVAL OF BUDGET COMMITTEE MINUTES FOR MAY 5, 2016.**

President Covert asked the Board members if they had any corrections or comments after reviewing the minutes from the May 5, 2016 District Budget Committee Minutes.

*Treasurer Steele moved to approve the Budget Committee Minutes of May 5, 2016 as presented. Secretary Forster seconded. Motion passed unanimously.*

**III. FINANCIAL REPORTS**

**A. REVIEW OF ACCOUNTS PAYABLE**

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

**B. FINANCIAL STATEMENT**

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

*President Covert asked for a motion to accept the financials as presented. Secretary Forster moved to accept the financials as presented. Director Bridge seconded. President Covert called for the question, motion passed unanimously.*

#### **IV. STAFF REPORTS**

##### **A. FIRE CHIEF'S REPORT**

Chief Sherbaugh presented the Chief's Report outlining call statistics for May 2016. Additionally, Chief Sherbaugh requested from the Board if he could look into having someone do the Five Year Strategic Plan utilizing OFCA and/or SDAO resources. The Board had consensus for Chief Sherbaugh to check into it and get back to them. Chief Sherbaugh also informed the board of a successful Burn to Learn training conducted on Old Mohler Road practicing overhaul and water shuttling operations. Chief Sherbaugh also notified the board of the upcoming audit now that the budget process is ending. Chief Sherbaugh also noted that the MCI trailer should be arriving within the next week or so.

#### **V. UNFINISHED BUSINESS**

##### **A. Second Reading of Volunteer Stipend Policy 2.4**

*Secretary Forster moved to approve Policy 2.4 as presented. Vice President Remy seconded. Motion passed unanimously.*

#### **VI. NEW BUSINESS**

##### **A. Public Hearing for Fiscal Year 2015/2016 Proposed Budget**

Hearing opened at 7:35 p.m. President Covert asked for public comment. There was none. and concluded at 7:37 p.m.

##### **B. Resolution No.16-02 Adopting FY 2016/2017 Budget, Make Appropriations, Impose and Categorize Taxes.**

*Treasurer Steele moved to approve Resolution 16-02 A resolution to adopt the fiscal year 2016/17 Budget, Make Appropriations, Impose, and categorize taxes. Secretary Forster seconded. Motion passed unanimously.*

##### **C. CSO Financial Agreement**

*Director Bridge moved to authorize signing financial agreement with CSO to pursue collection of funds for outstanding Rescue Reimbursement bills. Vice President Remy seconded. Motion passed unanimously.*

#### **VII. SET NEXT MEETING DATE**

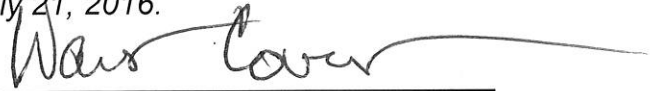
The next meeting will take place at 7:00 p.m. Thursday July 21, 2016.

## VIII. ADJOURNMENT

President Covert asked for a motion to adjourn the meeting. Treasurer Steele moved to adjourn the meeting at 8:03 p.m. Secretary Forster seconded. President Covert called for the question, motion passed unanimously.

MINUTES APPROVED BY BOARD

July 21, 2016.



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Walt Covert, President

ATTEST:

  
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Robert Forster, Secretary