

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, June 21, 2018**

**I. CALL TO ORDER**

Vice President Remy called the meeting to order at 3:00 p.m. and acknowledged the presence of Secretary Robert Forster, Treasurer John Steele, Director Chuck bridge, Chief Perry Sherbaugh and Captain Jesse Walsh. President Walt Covert was not present.

**II. WELCOME TO VISITORS**

**A. PUBLIC COMMENT**

No members of the public were present.

**B. READING AND APPROVAL OF BOARD MEETING AND BOARD WORKSHOP MINUTES.**

Vice President Remy asked the Board members if they had any corrections or comments after reviewing the minutes from the May 17, 2018 District Board Meeting Minutes.

*Director Bridge moved to accept the Board Meeting Minutes of May 17, 2018. Treasurer Steele seconded. Vice President Remy called for the question. Motion passed unanimously.*

**III. FINANCIAL REPORTS**

**A. REVIEW OF ACCOUNTS PAYABLE**

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

**B. FINANCIAL STATEMENT**

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

*Secretary Forster moved to accept the financials as presented. Director Bridge seconded. Vice President Remy called for the question. Motion passed unanimously.*

**IV. STAFF REPORTS**

**A. FIRE CHIEF'S REPORT**

Chief Sherbaugh presented the Chief's Report outlining call and volunteer statistics for the month of May 2018. Chief Sherbaugh discussed the District sign being in violation of Nehalem City Ordinance. Chief Sherbaugh stated he went to the City of Nehalem prior to going to Tillamook County for permits. Tillamook County is responsible for enforcing the ordinance however, didn't catch the violations. Chief Sherbaugh reminded the Board of the upcoming OFDDA conference in October and gave an update on the Type VI remount.

## **V. UNFINISHED BUSINESS**

### **A. Second Reading of Board Policy 6.1 Financial Management.**

Vice President Sue Remy ask if there was a motion to adopt Board Policy 6.1 Financial Management Capitalization Assets. Treasure Steele made a motion to adopt the revised Board Policy 6.1 Financial Management Capitalization Assets. Secretary Forster seconded. Vice President Remy called for the question. Motion passed unanimously.

## **VI. NEW BUSINESS**

### **A. Public Hearing on Fiscal Year 2018-19 Budget**

Vice President Remy opened the public hearing for the FY 2018-19 Budget at 1524 hours. Having no public visitors, Vice President Remy closed the public hearing at 1525 hours.

### **B. Resolution 18-03 Adopting Fiscal Year Budget, Make Appropriations, impose and Categorize Taxes.**

Vice President Sue Remy ask if there was a motion to adopt Resolution 18-03 Adopting Fiscal Year Budget, Make Appropriations, Impose and Categorize Taxes.

Secretary Forster made a motion to adopt Resolution 18-03 Adopting Fiscal Year Budget, Make Appropriations, Impose and Categorize Taxes, which includes setting the tax rate at 1.15 per \$1,000 Assessed Value. Director Bridge seconded. Vice President Remy called for the question. Motion passed unanimously.

### **C. Review of Board Policy Section 1.1 Policy Manual.**

Chief Sherbaugh recommended no changes to Policy Section 1.1 Policy Manual. Vice President Sue Remy ask if there was a motion to adopt Policy 1.1 as originally written. Treasure Steele moved to adopt Policy Section 1.1 Policy Manual as written. Secretary Forster seconded. Vice President Remy called for the question. Motion passed unanimously.

### **D. Review of Board Policy Section 1.2 Board of Directors.**

Chief Sherbaugh recommended no changes to Policy Section 1.2 Board of Directors. Vice President Sue Remy ask if there was a motion to adopt Policy 1.2 as originally written. Secretary Forster moved to adopt Policy Section 1.2 Board of Directors as written. Treasure Steele seconded. Vice President Remy called for the question. Motion passed unanimously.


## **IX. SET NEXT MEETING DATE**

The next regular board meeting will be at 3:00 p.m. Thursday July 12, 2018.

**IX. ADJOURNMENT**

*Vice President Remy asked for a motion to adjourn the meeting. Director Bridge moved to adjourn the meeting. Secretary Forster seconded. Motion passed unanimously.*

MINUTES APPROVED BY BOARD  
July 12, 2018.

  
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John Steele, Treasurer

ATTEST:   
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Bob Forster, Secretary