

**NEHALEM BAY FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, November 19, 2015

I. CALL TO ORDER

President Covert called the meeting to order at 7:00 p.m. President Walt Covert acknowledged the presence of Vice President Sue Remy, Secretary Robert Forster, Treasurer Jack Allen, Director John Steele, Fire Chief Perry Sherbaugh, and Division Chief Frankie Knight.

II. WELCOME TO VISITORS

President Covert welcomed visitors and asked them to sign in.

A. PUBLIC COMMENT

Ann Morgan delivered money for the NBVF Association gathered from pop can returns.

B. READING AND APPROVAL OF MINUTES

President Covert asked the board members if they had any corrections or comments after reviewing the minutes from the October 15, 2015 District Board Meeting Minutes.

Treasurer Allen moved to approve the Board Meeting Minutes of October 15, 2015 as is. Secretary Forster seconded. President Covert stated minutes approved as presented.

III. FINANCIAL REPORTS

A. REVIEW OF ACCOUNTS PAYABLE

The Board reviewed and discussed the Accounts Payable with Chief Sherbaugh.

B. FINANCIAL STATEMENT

The Board reviewed and discussed the Financial Statements with Chief Sherbaugh.

President Covert asked for a motion to accept the financials as presented. Vice President Remy moved to accept the financials as presented. Secretary Forster seconded. President Covert called for the question, motion passed unanimously.

IV. STAFF REPORTS

A. FIRE CHIEF'S REPORT

Chief Sherbaugh presented the Chief's Report outlining call statistics for October 2015. Additionally, Chief Sherbaugh discussed the announced resignation of Division Chief Knight at the end of this year. Forms for the upcoming 5 Year Strategic Plan were

introduced, and the announcement of the annual awards banquet was set for January 9, 2016 at Pine Grove Community Center. Chief Sherbaugh informed the board of his intension to repair Utility Vehicle 13-92 and to replace the out of service watercraft trailer.

V. UNFINISHED BUSINESS

- A. Chief Sherbaugh updated the board that flow testing of all the fire hydrants in the district is now complete.

VI. NEW BUSINESS

- A. Corey from Accuity, LLC presented the annual audit of the District's finances noting that everything was in very good order.
- B. ISO recently visited the District to re-evaluate our rating. Results are expected to be back within the next 6 to 8 months.


IX. SET NEXT MEETING DATE

The next meeting will take place on December 17, 2015.

X. ADJOURNMENT

President Walt Covert asked the question. Treasurer Allen moved to adjourn the meeting at 8:08 p.m. Secretary Forster seconded. Motion passed unanimously.

MINUTES APPROVED BY BOARD
December 17, 2015.



Walt Covert, President

ATTEST: 

Robert Forster, Secretary