

**NEHALEM BAY FIRE & RESCUE DISTRICT  
BUDGET MESSAGE  
FISCAL YEAR 2018-19**

**Budget Committee:**

I am pleased to present to you the proposed budget for the operation of the Nehalem Bay Fire & Rescue District for fiscal year 2018-2019. I have done my best to estimate and forecast the revenues and expenditures needed for providing professional fire services that our community expects and deserves.

The Fire District uses the integrative budget format, supplemented by the detailed descriptions and explanations of the proposed expenditures. The integrative budget is a program budget process which yields a final line-item format. The detailed descriptions are included to clarify the programs provided by the District. This format is conducive to the monitoring of spending throughout the year, and should be well received by the Board and Budget Committee. The goal of this document is to create a management tool which will allow the budget committee an opportunity to have a more complete understanding of the financial picture of the organization.

The budget document is divided into eight sections; the first contains the District profile. The second section contains the budget message and policies relating to the budget process. The third section contains a series of schedules, and summaries showing a detailed breakdown of the different funds. The fourth section contains the various personnel related line item justifications. The fifth section describes materials and services. The sixth section contains capital outlay, intra-fund transfers, contingencies and ending fund balances. The seventh section contains other requirements and the last section contains a glossary of terms that may be used in the budget document.

**TAXATION**

Nehalem Bay Fire and Rescue District has a fixed property tax rate (\$1.15 per \$1,000 of assessed value), we can forecast the amount expected to be received by ad valorem taxes. This budget document has been prepared based on a 3.0% increase over last year's values. A three percent increase is allowed by Measure 50.

## **PERSONNEL SERVICES**

The District employs a full time Fire Chief, Division Chief, Captain and Lieutenant. The District continues to struggle with maintaining an adequate number of volunteer fire fighters. This is a national trend. The District pays its volunteer firefighters and EMS response personnel a stipend per call and training session. The stipend ranges from \$8.00 for a recruit up to \$15.00 for the Asst. Chief position. Volunteers are also given an additional \$25 stipend for each 12 hour duty shift they sign up for. These shifts are available during nights and on weekends. Volunteer recruitment and retention is the District's number one priority.

## **MATERIALS AND SERVICES**

This section reflects the cost for actual operations of the district. It includes training, office supplies, utilities, small equipment purchases, required testing, fuel cost etc...

## **CAPITAL OUTLAY AND TRANSFERS**

Our capital outlay account will fluctuate year from year depending upon our specific needs. This section of the budget will include major equipment/apparatus purchases that are tracked as capital assets. This budget allows for transfers from the General Fund to the Equipment Replacement and Construction Reserve Funds. These funds will grow over time and allow for timely replacement of your equipment.

## **DEBT SERVICE**

The District sold bonds to finance the two fire stations' construction. The bond payments are paid for out of the Debt Service section of the budget.

## **ENDING FUND BALANCE**

This section has Committed Funds. They include a fund for early payoff of the bonds, which will result in over \$700,000 in savings on the interest. Board policy requires the District to have an unassigned minimum fund balance of at least 15% of the General Fund Expenditures. These revenues support District operations from the beginning of the fiscal year July 1 to mid November when tax revenues are received. They're also available for economic uncertainties and are carried over year-to-year.

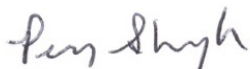
## SUMMARY

The proposed budget meets all federal and state mandates, as well as local obligations. Further, this budget will allow the District to maintain its current levels of service. Since formation we have placed a very high priority on equipment replacement. Due to the fire at the substation in 2017 the District was able to replace a 20 year old engine with a 2015 demo engine that was practically new. There will be no more major apparatus replacement until 2023. When that engine is replaced, the District will be fully on the Board approved replacement schedule as noted on page 7-1 of this budget.

In closing, this is a balanced and responsible budget. It allows us to provide the excellent service levels that our community expects and deserves.

I look forward to meeting with the Budget Committee and discussing this budget in greater detail.

Respectfully Submitted;

A handwritten signature in black ink, appearing to read "Perry Sherbaugh".

Perry Sherbaugh, Fire Chief  
Nehalem Bay Fire and Rescue District