

**NEHALEM BAY FIRE AND RESCUE DISTRICT
BUDGET COMMITTEE MEETING MINUTES**

Thursday May 07, 2020

***Held via joingtomeeting.com teleconference/videoconference
Meeting ID 454-286-229 call-in phone number (646) 749-3122***

I. CALL TO ORDER

Board President Charles Bridge called the meeting to order at 3:03 p.m. A roll call of the budget committee members was taken. Present were Charles Bridge, Bob Forster, John Handler, Garry Bullard, John Steele, Ann Morgan, Jim Nielson, Mike Sims, and Lance Stockton. It was noted that Budget Committee member Linda Kozlowski would be joining the meeting late. (She later joined the meeting via audio at 3:17 p.m. and via video at 3:44 p.m.) Also present were Chris Beswick, Fire Chief and Budget Officer and Kristen Coyle, Executive Assistant.

II. ELECTION OF CHAIR

President Bridge nominated Ann Morgan to be appointed Budget Committee Chair. Bob Forster seconded. Motion passed unanimously.

Chair Morgan asked for confirmation that committee member Kozlowski was the only person currently absent. In addition, she asked if any members of the public were present; two members of the public were identified as being present: Phil Chick and Frank Knight III.

III. PRESENTATION OF THE BUDGET BY BUDGET OFFICER

Prior to the review of the budget, the District Map as presented in the budget documents was reviewed. The map indicates a developed area south of Wheeler in the Brighton area. Chief Beswick acknowledged that the map shows as if this area was built out.

Budget Committee Chair Morgan asked Chief Beswick to point out any highlights in his Budget Message. Chief Beswick pointed out the increase in the outlay for training expenses. He indicated that training and the recruitment and retention of volunteers are his big priorities.

IV. OVERVIEW OF BUDGET BY BUDGET COMMITTEE

Chair Morgan led the committees through the budget by category and fund. The tax revenue collection rate amid the uncertainty of the coronavirus pandemic was discussed. The interest income budget was noted to be higher than the FY 2019-20 budget due to understatement in the past. She then led the committee thru the expense justification details. The names of the full-time employees occupying the positions listed on the Personnel Services schedule were provided by Chief Beswick. He also elaborated on the budgeted figures for the medical reimbursement plan, payroll contingency, maintenance fees, training expenses, contract services, medical supplies, rescue operating supplies, communications, vehicle maintenance/repair, disaster planning, capital outlays, transfers

to reserve funds, and operating contingency. Chair Morgan pointed out that the Reserve Funds do not have any budgeted outlays for FY 2020-21, only incoming transfers from the General Fund.

V. PUBLIC COMMENT ON 2020-2021 PROPOSED BUDGET

Phil Chick indicated that he thought the budget was well presented and easy to read.

VI. APPROVAL OF BUDGET

Chair Ann Morgan asked if there was a motion to approve the budget as presented. *Charles Bridge motioned to approve the budget as presented. Bob Forster seconded. Motion passed unanimously.*

VII. APPROVAL OF THE TAX LEVY RATE

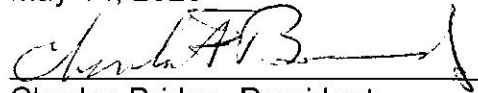
Chair Ann Morgan asked for a motion to approve the tax rate at \$1.15 / \$1,000. *Bob Forster motioned to approve the tax rate at \$1.15 / \$1,000. Linda Kozlowski seconded. Motion passed unanimously.*

VIII. ADJOURNMENT

The meeting was adjourned at 4:02 p.m.

MINUTES APPROVED BY BOARD

May 14, 2020



Charles Bridge, President

ATTEST:


John Handler, Secretary