

**NEHALEM BAY FIRE AND RESCUE DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
SEPTEMBER 2, 2021**

**36375 Hwy. 101 N  
Nehalem, OR 97131**

**Public May Attend Via Zoom Video Conference:  
Meeting ID: 884 0661 4430 Passcode: 433508  
Audio only: (253) 215-8782**

**I. CALL TO ORDER**

President John Handler called the meeting to order at 3:00 p.m. Persons in attendance were Vice President Mike Sims (Zoom), Treasurer Bob Forster (Zoom), Secretary Charles Bridge, Director John Steele, Fire Chief Chris Beswick (Zoom), and Exec. Assistant Kristen Coyle.

**II. WELCOME TO VISITORS**

**A. PUBLIC COMMENT**

Jay Verburg, a District volunteer, joined the meeting via Zoom at 3:03PM; he had no comments.

**B. READING AND APPROVAL OF BOARD MEETING MINUTES**

Handler asked the Board members if they had any corrections or comments after reviewing the minutes from the August 12, 2021 Board Meeting.

*Forster made a motion to accept the minutes as presented. Bridge seconded the motion. Handler called for the question. Motion passed unanimously.*

**III. NEW BUSINESS**

**A. REVIEW FISCAL YEAR 2021-22 SUPPLEMENTAL BUDGET**

Handler lead the board through the supplemental budget changes to the appropriations to the General Fund. The Supplemental Budget adds \$460,000 to the General Fund Resources via Proceeds from Apparatus Lease/Purchase Financing. The Supplemental Budget adds \$460,000 to the General Fund Capital Outlay Appropriation: \$440,000 in Apparatus Replacement and \$20,000 in Equipment.

Chief Beswick provided an overview of the Wildland Urban Interface Engine purchase, including how he derived the apparatus and equipment cost and the state of the 1996 Engine 1314 which the WUI would replace.

**B. PUBLIC HEARING ON FISCAL YEAR 2021-22 SUPPLEMENTAL BUDGET**

At 3:07PM Handler opened the hearing. No additional board comments were made; the lone member of the public in attendance declined to comment. At 3:09 Handler closed the meeting.

**C. RESOLUTION 21-13 – A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2021-22**

Resolution 21-13 was presented; it states that a supplemental budget was prepared for the purchase of a Wildland Urban Interface Apparatus and equipment. The supplemental budget increases the General Fund resources by \$460,000 and increases the Fund's Capital Outlay by \$460,000.

*Steele made a motion adopt Resolution 21-13. Bridge seconded the motion. Handler called for the question; motion passed unanimously.*

**D. AUTHORIZATION TO ENTER INTO AGREEMENT TO PURCHASE AND FINANCE A WILDLAND URBAN INTERFACE APPARATUS AND EQUIPMENT**

Beswick indicated board policy 1.16 requires that any purchases greater than \$10,000 be authorized by the Board of Directors. He is seeking authorization to allow him to sign a contract to purchase a 2021 Rosenbauer Timberwolf WUI Engine and related equipment. Forster asked about the financing portion; Beswick indicated that the signoff for the financing agreement will occur in the future, and he will ensure that there would be a penalty free early-payoff option. Steele asked about the vendor process; Beswick indicated that he has looked at several vendors; none could match the delivery date for the vendor which he initially held purchase inquiries with. The original vendor is part of the Co-Operative purchase program.

*Vice President Sims made the motion to authorize Chris Beswick, as Fire Chief, to sign a contract obligating the District to purchase a WUI engine and related equipment for an amount not to exceed \$460,000. Forster Seconded. Handler called the question. Motion passed unanimously.*

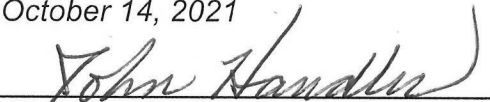
**IV. REVIEW / SET NEXT MEETING DATE**

The next monthly board meeting was set on August 12, 2021 for September 9, 2021. Chief Beswick asked if the board would forgo the meeting due to his recent absence. There was board consensus to have the next monthly board meeting on October 14, 2021 at 3:00 PM.

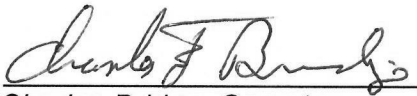
**V. ADJOURNMENT**

President Handler adjourned the meeting at 3:16 PM.

MINUTES APPROVED BY BOARD  
October 14, 2021

  
\_\_\_\_\_  
John Handler, President

ATTEST:

  
\_\_\_\_\_  
Charles Bridge, Secretary