

**NEHALEM BAY FIRE AND RESCUE DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
WEDNESDAY JUNE 29, 2022 – 10 A.M.  
36375 Hwy 101 N.  
Nehalem, OR 97131  
and via Zoom:  
Meeting ID: 899 6231 4933 Password: 555854  
Telephone Option (253) 215-8782**

*As noted in the 08/16/2022 board meeting minutes, the NBFDR Treasurer for FY 2021-22 was John Steele, not Robert Forster.*

**I. CALL TO ORDER**

President John Handler called the meeting to order at 10:00 a.m. Board members in attendance were Vice President Mike Sims, Treasurer Bob Forster, Secretary Charles Bridge; Director John Steele attended via Zoom. Also present were Fire Chief Chris Beswick and Executive Assistant Kristen Coyle.

Handler explained the need for the Special Board Meeting: after the June 16, 2022 Board Meeting, it was discovered that the Adopted FY 2022/23 Budget contained changes to the approved budget that was more than the amount allowed via Local Government Budget Law. After consulting with the District's outside auditors, management determined the situation could be remedied by rescinding Resolution 22-07 Adopting the FY 2022/23 Budget, Make Appropriations, Impose and Categorize taxes, and passing a new resolution to adopt the budget committee approved budget.

Beswick explained that the budget adopted via Resolution 22-07 incorporated changes to the approved budget based on grants anticipated during FY 2022/23. He explained that if the Board adopts the budget based on the approved budget, subsequent grants awarded could be appropriated via a supplemental budget or a resolution.

**II. WELCOME TO VISITORS**

**A. PUBLIC COMMENT**

There were no members of the public in attendance.

**B. READING AND APPROVAL OF BOARD MEETING MINUTES FOR JUNE 16, 2022**

Handler asked the Board members if they had any corrections or comments after reviewing the minutes from the June 16, 2022 Board Meeting.

*Forester made a motion to accept the minutes as presented; Sims seconded the motion. Handler called for the question; motion passed unanimously 5-0.*

**III. NEW BUSINESS**

**A. RESOLUTION 22-09 A RESOLUTION TO RESCIND RESOLUTION 22-07**

Due to the budget items noted in the beginning of the meeting, this resolution will rescind Resolution 22-07 adopted on June 16, 2022. Board members had no questions or comments concerning the resolution.

*Sims made a motion to adopt Resolution 22-09 rescinding Resolution 22-07; Forster seconded the motion. Handler called for the question; motion passed unanimously 5-0.*

**B. RESOLUTION 22-10 A REVISED RESOLUTION ADOPTING THE FISCAL YEAR 2022/23 BUDGET, MAKE APPROPRIATIONS, IMPOSE AND CATEGORIZE TAXES**

Handler noted that as Resolution 22-07 has been rescinded via Resolution 22-09, a Resolution to Adopt the Fiscal Year 2022/23 Budget, Make Appropriations, Impose and Categorize taxes still needs to be adopted by the board by July 1, 2022.

The Fiscal Year 2022/23 budget approved by the budget committee was provided to each board member for review. The schedule also noted the now rescinded budget and highlighted the areas of difference. Handler noted that the to be adopted budget will mirror the approved budget.

Resolution 22-10 sets the budget for Fiscal Year 2022/23 at \$2,625,000. It appropriates the budget as follows:

**GENERAL FUND**

Personnel Services	\$ 926,276
Materials & Services	395,157
Capital Outlay	325,700
Debt Services	71,576
Transfers	160,000
General Operating Contingency	<u>45,000</u>
<b>TOTAL GENERAL FUND Requirements</b>	<b>\$1,923,709</b>

**EQUIPMENT RESERVE FUND**

Capital Outlay	<b>\$ 100,000</b>
<b>Total UNAPPROPRIATED and RESERVE FUNDS</b>	<b>\$ 601,291</b>
<b>Total Adopted Budget</b>	<b>\$2,625,000</b>

The Resolution also imposes taxes for the budget at an assessed rate of \$1.15 / \$1,000 assessed value for all taxable property within the Fire District as of July 1, 2022.

*Forster made a motion to Adopt Resolution 22-10 A Revised Resolution to Adopt the Fiscal Year 2022/23 Budget, Make Appropriations, Impose and Categorize Taxes. Steele seconded. Handler called for the question; motion passed unanimously 5-0.*

**IV. REVIEW NEXT MEETING DATE**

The next monthly board meeting was scheduled during the June 16, 2022 Board Meeting for Thursday, July 14, 2022 at 3:00 PM; the board had no changes to the date.

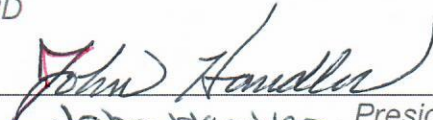
## V. ADJOURNMENT


Beswick provided a grant update; the OSFM personnel grant is expected to be received in July 2022; he is looking for part-time seasonal firefighters to be funded via the grant. Beswick answered board questions concerning outside hires vs. current volunteers applying for the part-time seasonal positions.

President Handler adjourned the meeting at 10:15 a.m.

MINUTES APPROVED BY BOARD

July 14, 2022

  
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John Handler, President

ATTEST:   
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Charles Bridge, Secretary